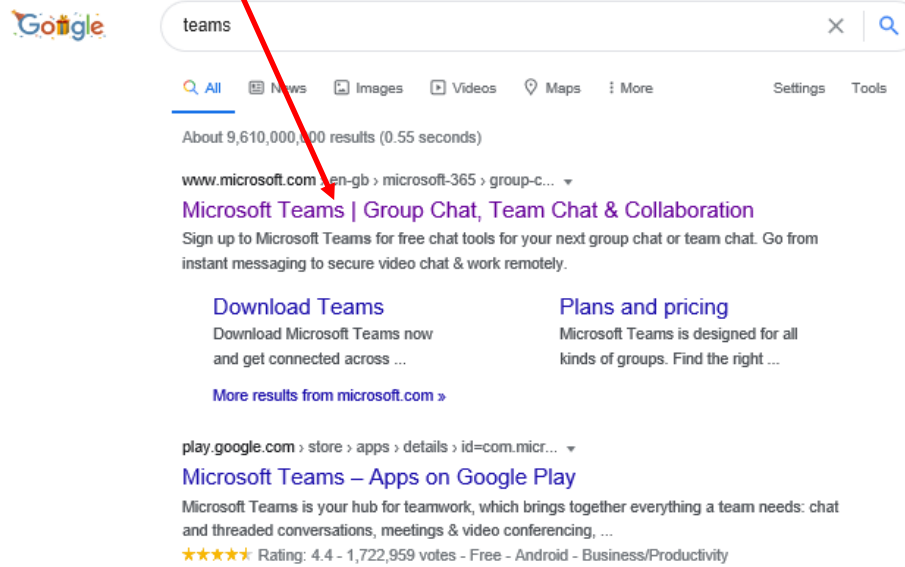


Microsoft Teams Parent Guide

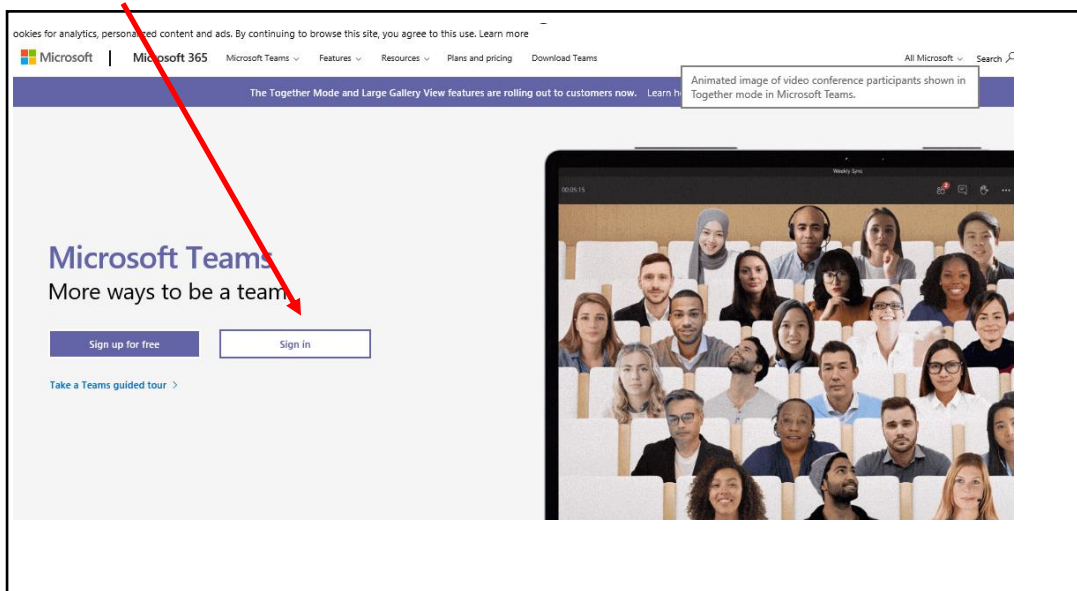
1. Opening Microsoft Teams

Google 'Teams' and click on the top link.

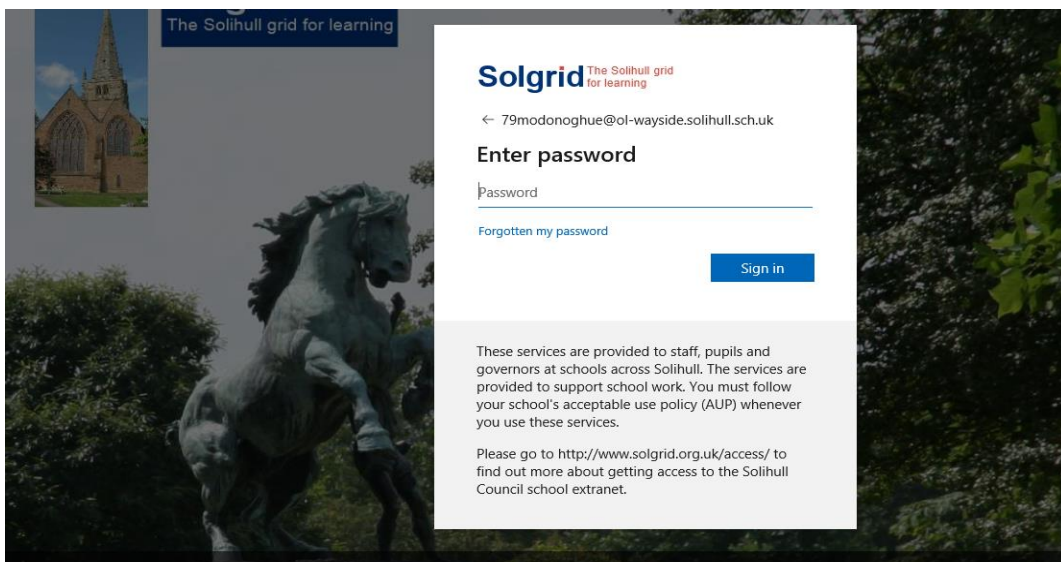
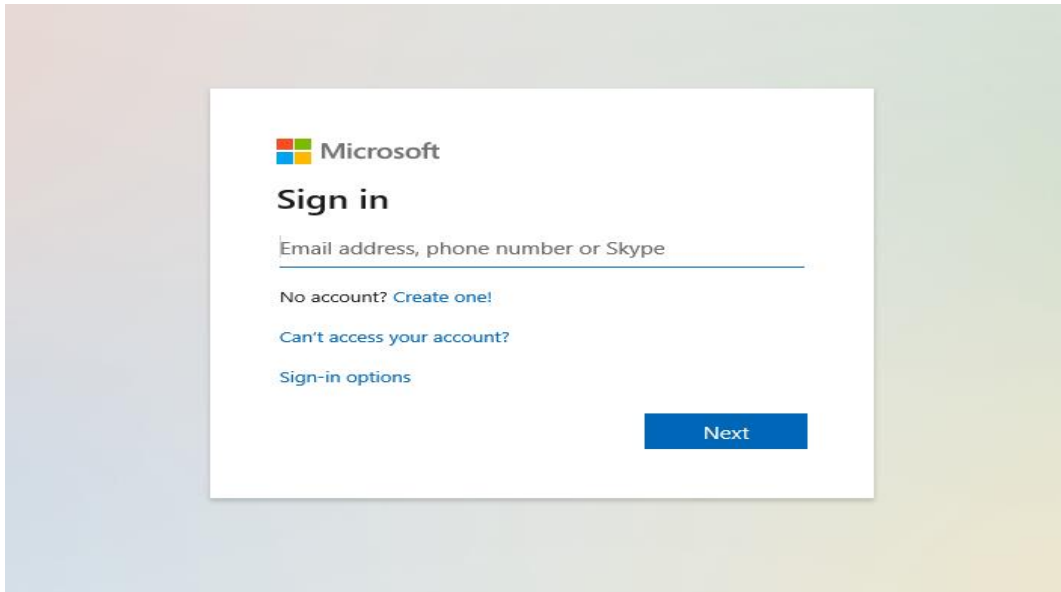


2. Signing in

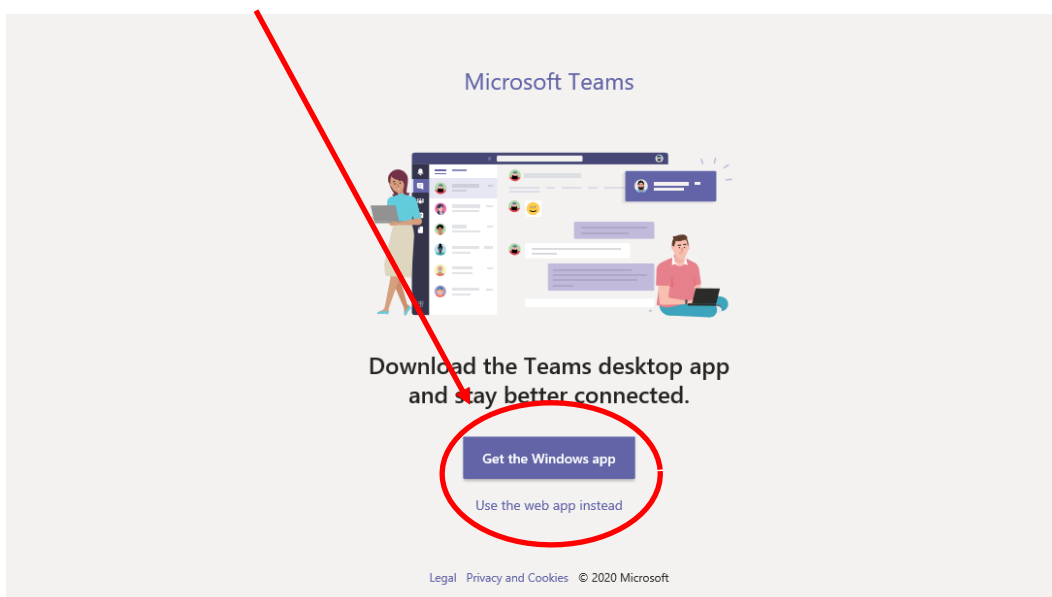
Click the sign in button on that page.



Your child can log in using their school email address and password. This will have been provided to you via an email (username@ol-wayside.solihull.sch.uk).

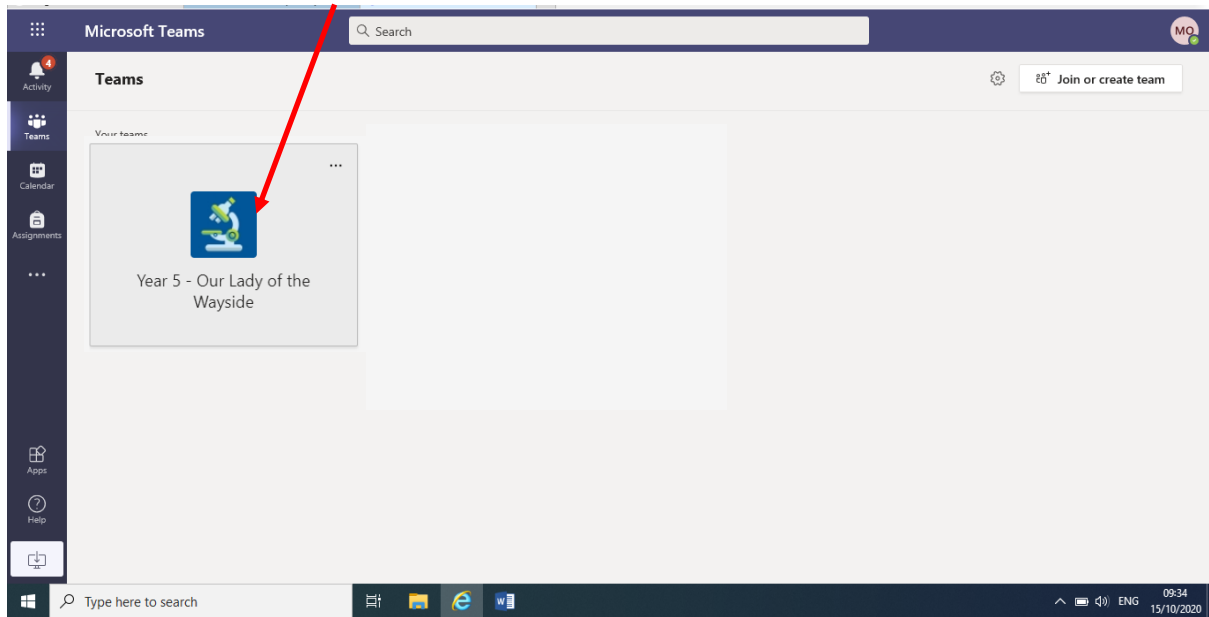


Download the Microsoft Team App or click on 'Use the web app instead'.

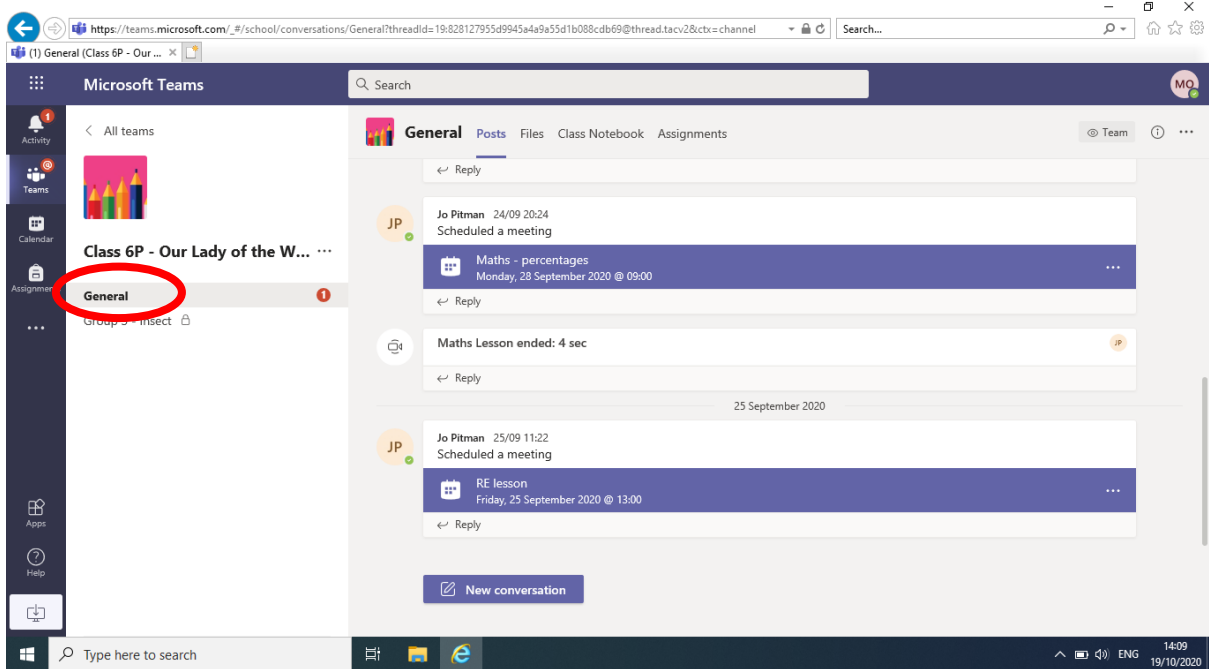


3. Joining a class team

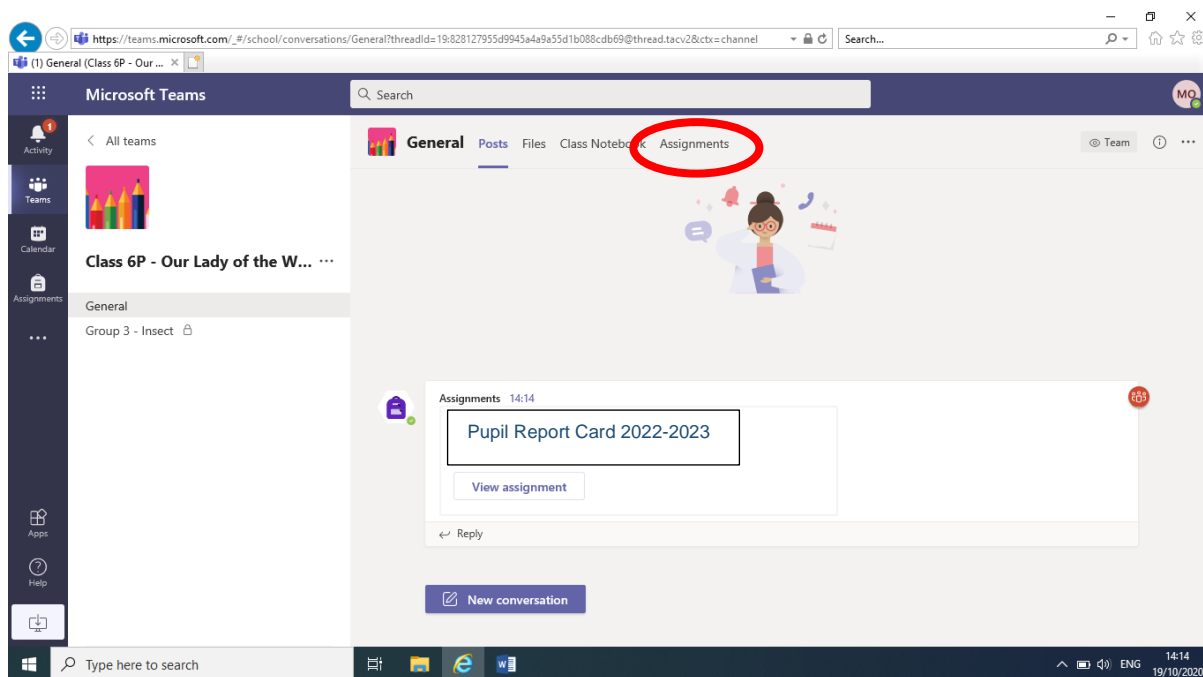
Click on your class team.



4. Click on the 'General' channel.



5. Select 'Assignments' button on the top bar. Here you should see a link to your child's report. (



'View assignment' to see your child's report.