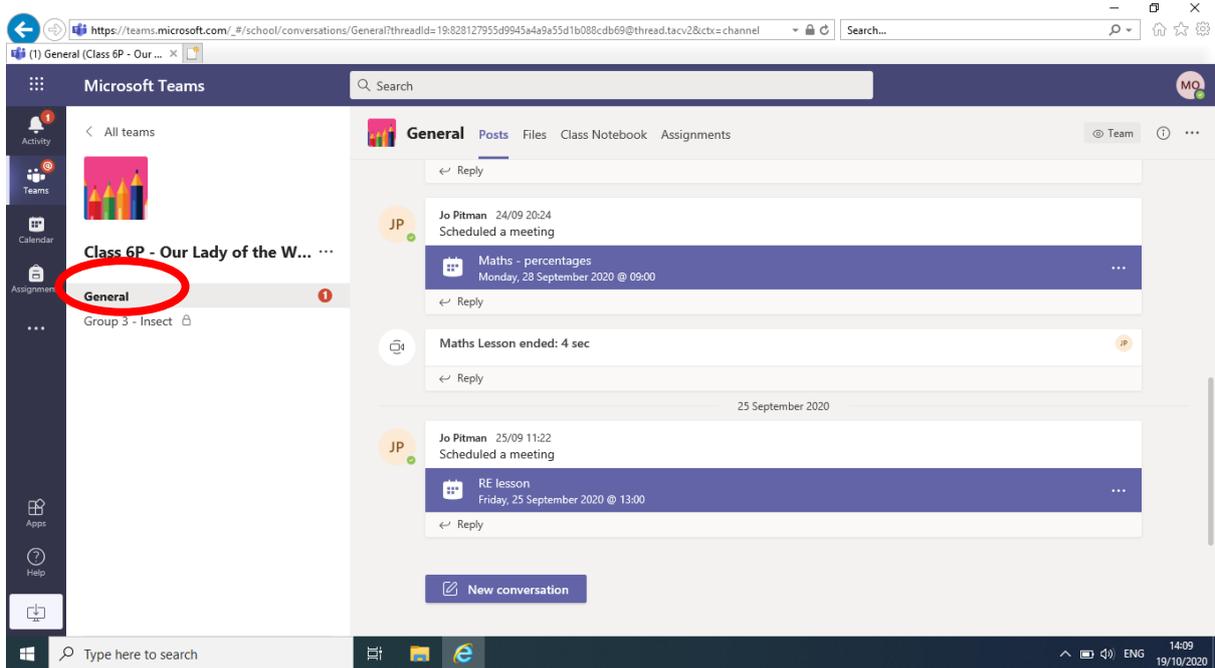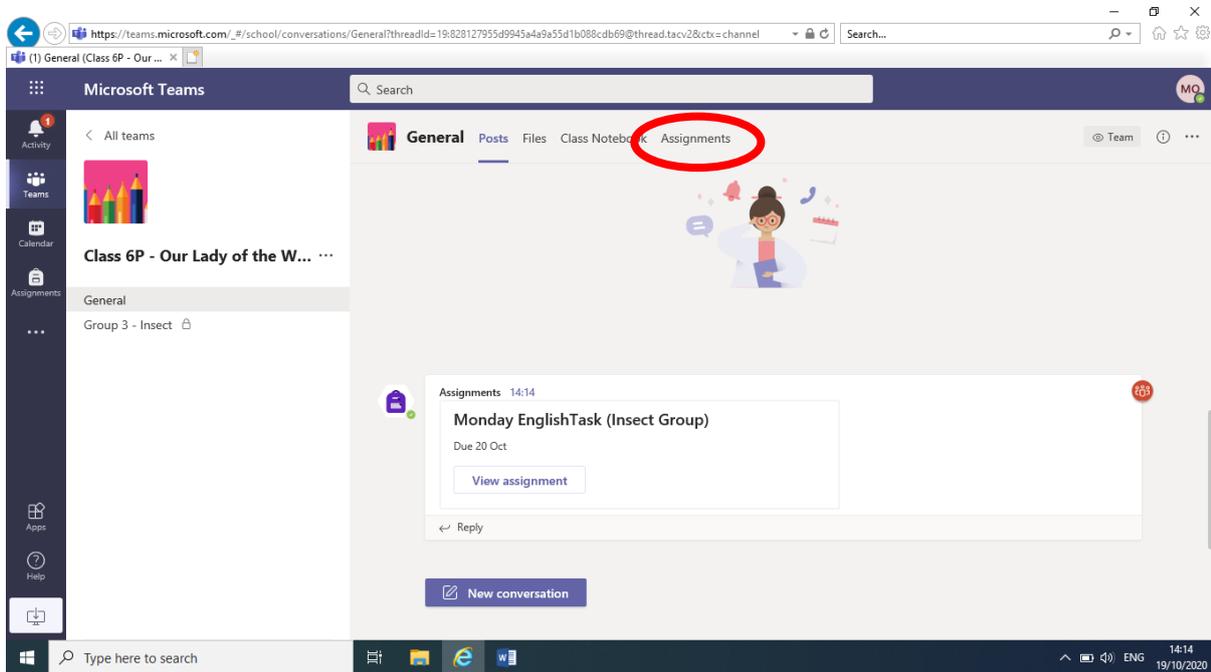## Assignment Guide for parents.

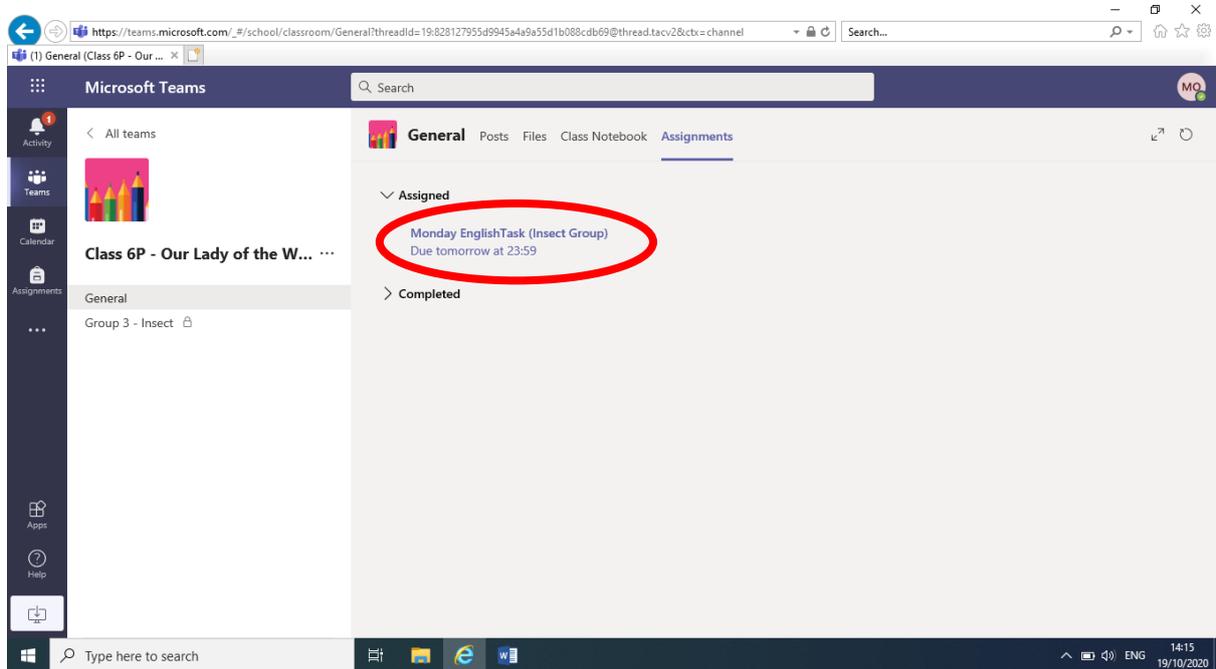How to open and complete assignments and read feedback

Step 1: Click on 'General' channel to find assignments.
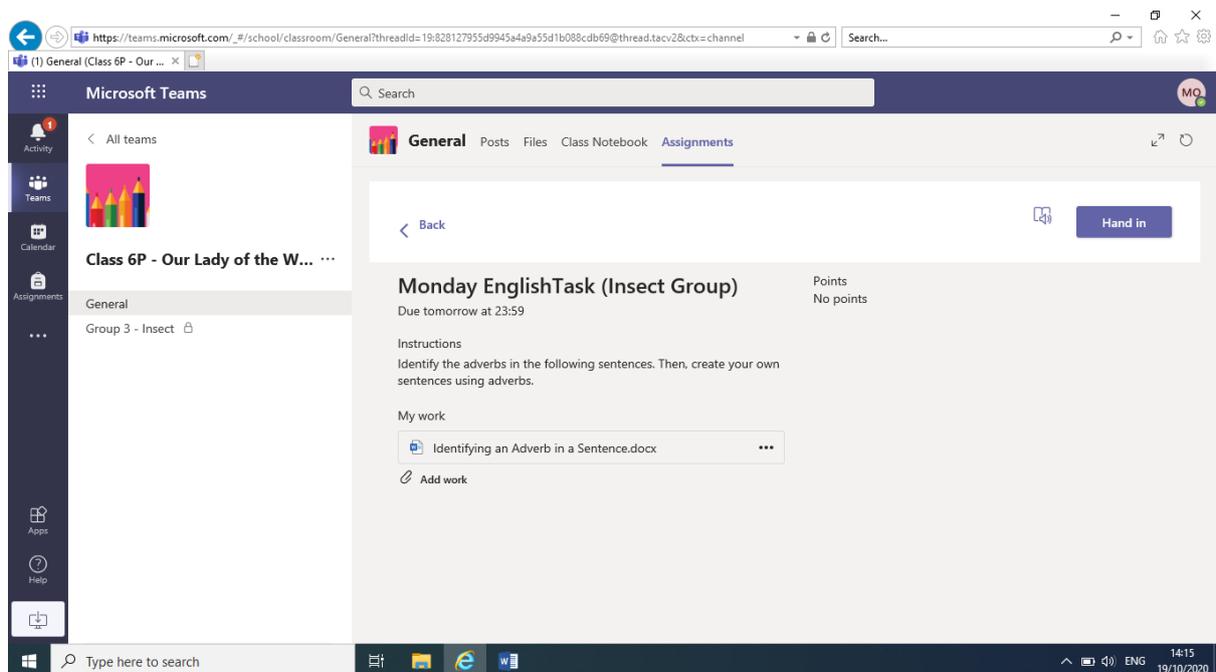

Step 2: Select 'Assignments' button on the top bar.
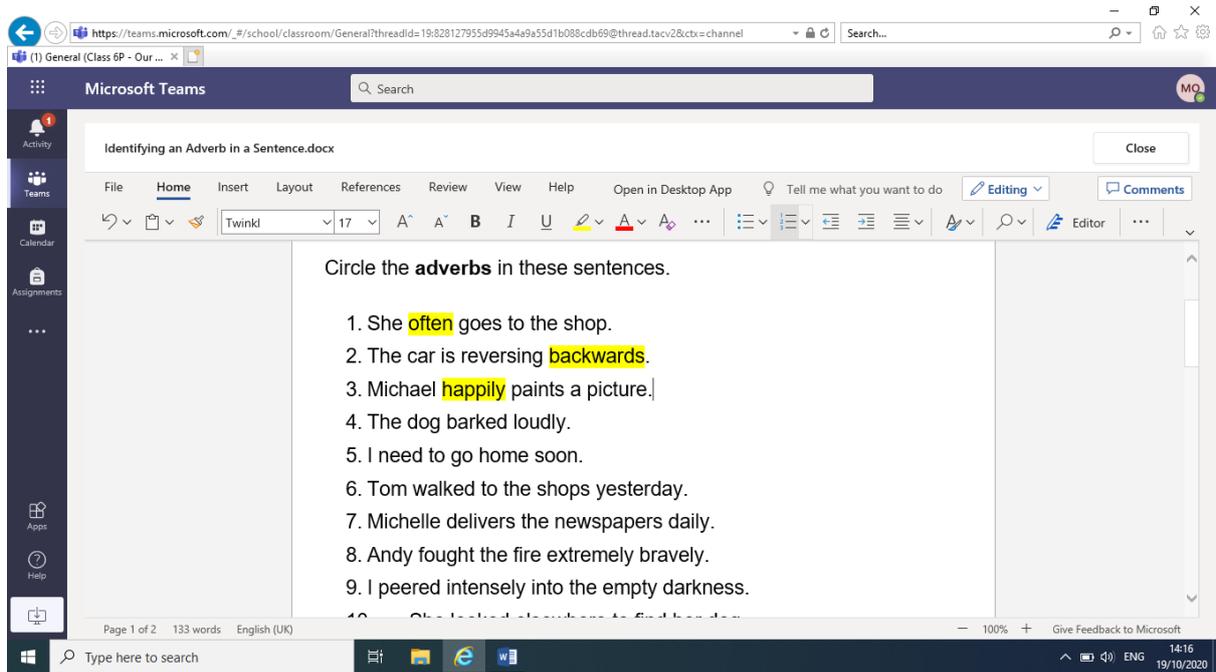
Step 3: Any tasks set for you child for that day can be found here. Click on the one you want to complete.
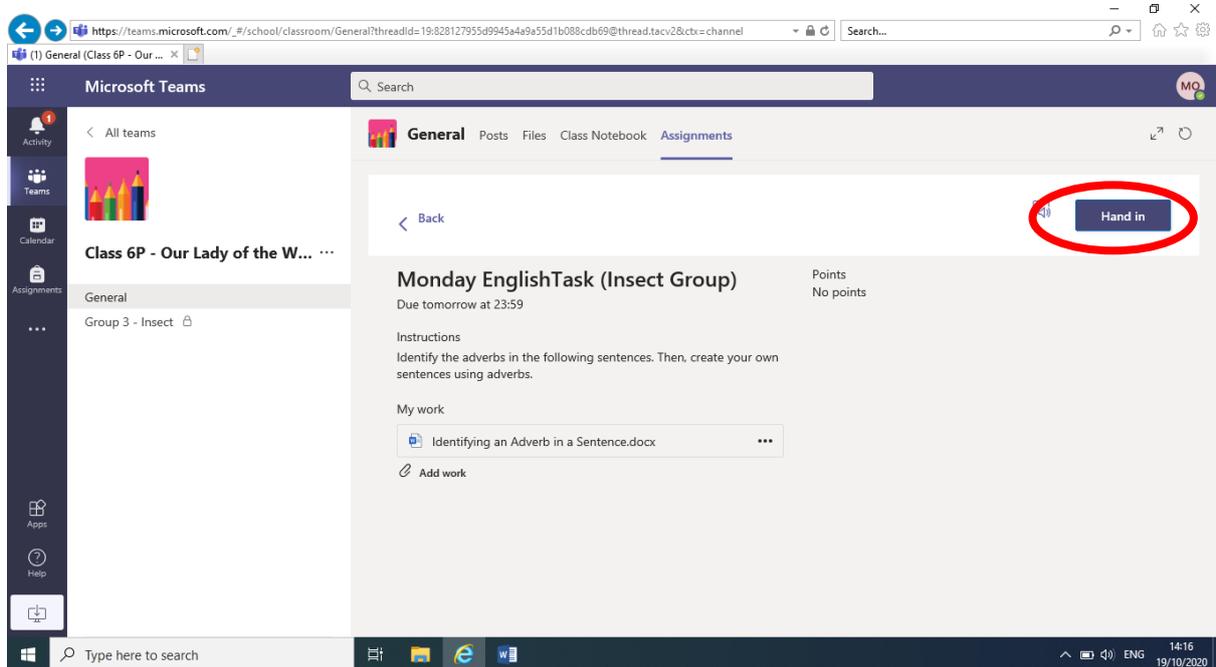

Step 4: Once selected, instructions for the task will appear. Click on the Assignment tile to open it up. An online version of word should appear.
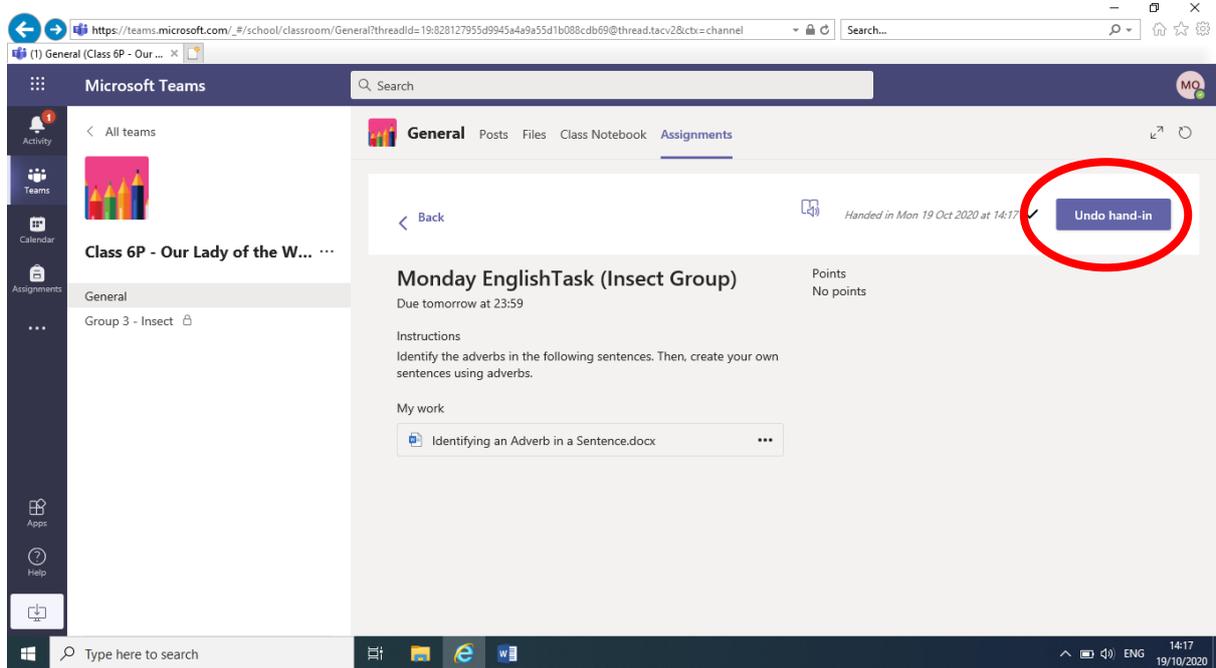
**Step 5:** Complete the assignment using online 'Microsoft word'.

Step 6: Once completed, 'close' the assignment and select 'Hand in'. This will send the assignment to your child's class teacher.

Step 7: You can select the 'Undo hand-in' button to make changes.

Step 8: Children will receive feedback on their assignments either as feedback (see below) or within the word document directly (see next step).
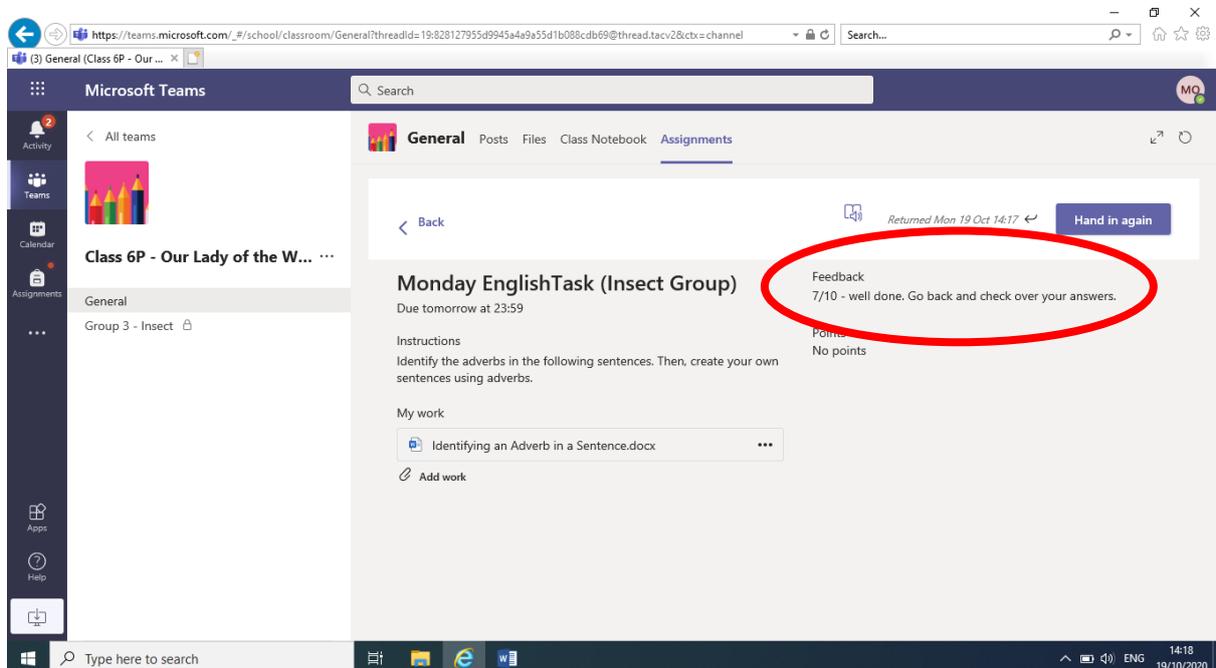
Step 9: Children can see teacher's feedback in the word document (see below) and make changes as needed.

Identifying an Adverb in a Sentence

Name: _____   Date: _____

Circle the **adverbs** in these sentences.

1. She often goes to the shop. Y
2. The car is reversing backwards. Y
3. Michael happily paints a picture. Y
4. The dog barked loudly. N (look again)